

**Departmental Graduate Carl L. Rollinson Awards for
Excellence in Teaching
Department of Chemistry and Biochemistry
University of Maryland College Park**

Purpose. Recognition of outstanding teaching accomplishments.

Eligibility. All current Chemistry and Biochemistry graduate students are eligible. Students may be nominated for their outstanding performance in lecture, discussion or laboratory during the Spring 2010, Summer 2010 or Fall 2010 semesters. A student may receive this award only once during his/her career. We anticipate that two awards will be made, one for teaching a lower division course and one for teaching in an upper division course.

Award Description. A Teaching Excellence Award includes a certificate and a \$250 cash award. Recipients will be recognized at a student-faculty assembly at the end of the spring semester.

Nomination Procedure. Students should be nominated for Teaching Excellence Awards by faculty course instructors. Students are encouraged to contact the instructor if they wish to be nominated. Complete applications should be submitted to Tia Smith-Best in the Graduate Office as described below.

An application package should include the following:

1. Student's CV
2. Graduate transcript (unofficial copy)
3. One page statement answering the question: How does the nominee view his/her role as a teacher?
4. A nomination letter from the student's course instructor. This letter should address such issues as
 - a) the student's teaching accomplishments and effectiveness as a TA in lab or discussion
 - b) the student's command of the course material
 - c) the student's ability to motivate and inspire undergraduates
 - d) Overall contributions to the course.
5. Supporting letters from undergraduate students (optional).
6. Teaching evaluations (these will be obtained directly by the selection committee).

Selection Method. The Graduate Awards Committee will evaluate applications and select finalists. The major criteria in finalist selection will be clear documentation of significant teaching accomplishments.

Award Method. Awardees will be officially notified by letter. The commendation letter and check will be presented at a Graduate Student-Faculty Ceremony in May. A reception will follow the ceremony.

APPLICATION DEADLINE:

April 22, 2011

SUBMIT COMPLETED APPLICATIONS TO:

**Tia Smith-Best, Graduate Office, Department of Chemistry & Biochemistry
tbest@umd.edu**

The student should submit one PDF including everything but the faculty letter, with subject line
"Rollinson Teaching Award – Last Name, First Name – Application"

The course instructor should submit a separate email with the subject line

"Rollinson Teaching Award – Last Name, First Name – Recommendation"